

# South Australian Aviation Museum

## VENUE AND SAFETY INFORMATION FOR SCHOOLS

### GUIDELINES

These guidelines have been compiled by the South Australian Aviation Museum to help you prepare for conducted tours to our Museum.

The documents are in three parts and consist of:

- Venue and Safety Information for Schools, a Risk Assessment
- Supervision Services
- Blank Risk Assessment Matrix.

These sheets are designed to help you complete a risk assessment for your Museum visit. It does **not replace your own risk assessment.**

You may wish to use the **Blank Risk Assessment** to help you highlight areas where your school or organisation should implement its own measures outside the control of the Museum.

The Museum has full evacuation procedures in case of emergency or fire. All fire exits are clearly marked and all Museum volunteers have received training in evacuation procedures. Please ensure that your group understands the importance of following such procedures in the event of an emergency.

The Museum has an up-to-date policy on the protection and safeguarding of children, in line with the requirements of the Children's Protection Act, Section 8b.

Please remember that the competence, behaviour and any special needs of your group should be taken into consideration when planning supervision and activities within the Museum.

We trust that your visit will be an enjoyable and safe experience.

Museum Committee.