

VENUE AND SAFETY INFORMATION FOR SCHOOLS

VENUE	SOUTH AUSTRALIAN AVIATION MUSEUM
LOCATION	66 LIPSON STREET, PORT ADELAIDE, SA 5015
PHONE	08 8240 1230
WEB ADDRESS	www.saam.org.au
INSURANCE	THE MUSEUM HAS PUBLIC LIABILITY COVER

Activity	Recommended age group/fitness level	Staff accreditation/competence	Potential Risks	Control Strategies
Arrival & departures	All ages	Accredited teachers/supervisors	Late arrivals	All groups should plan to arrive 15 minutes before their scheduled session. Lost time can be made up, but please contact the Museum if delayed.
			Transport	Teachers and supervisors must supervise children whilst embarking or entering their transport. Account for all students prior to entering the Museum.
			Access	Disabled parking is available and the Museum is wheelchair/stroller friendly.
Cloaking	All ages	Teachers/supervisors and Museum staff	Lost property	Bags are not to be taken into the Museum. Ensure that hats, lunches and other small items are stored in small bags, which may be left on your bus or at reception. The Museum will take all care, but will not be held responsible for lost items.
Student behaviour	All ages	Teachers/supervisors and Museum staff	Injuries caused by trips and falls, climbing over safety barriers, touching electrical equipment, sharp or heavy objects	Students should be reminded to: <ul style="list-style-type: none"> • not run • maintain 3 points of contact on stairs or handrails • remain behind safety barriers and yellow lines • not enter areas marked as no entry/access • not touch displays unless told otherwise by our guide.
			Lost students	Teachers should keep students adequately supervised at all times and take head counts at regular intervals.
Guided tours	All ages	Teachers/supervisors and Museum staff	Student behaviour	Students and teachers must observe the instructions of the Museum staff members whilst undertaking activities in any of the Museum facilities.
Inclement weather	All ages	Teachers/supervisors	Slippery conditions/trips and falls	As the Museum car park is open to the weather, suitable protection must be worn and care taken when entering the Museum.
Museum equipment	All ages	Teachers/supervisors and Museum staff	Slips or falls/sharp objects or other equipment	All equipment in the Museum is maintained in accordance with the WH&S Regulations 2013.